



2024-2025

Semi-Monthly Payroll Dates

Semi-monthly pay dates are on the 10th and 25th of each month. If the 10th or 25th falls on a weekend or holiday, the pay date will fall on the Friday prior.

Las fechas de pago quincenal son los días 10 y 25 de cada mes. Si el día 10 o 25 cae en fin de semana o feriado, la fecha de pago será el viernes anterior.

SEPTEMBER

08/16-08/31 = 9/10 PAYCHECK

09/01-09/15 = 9/25 PAYCHECK

OCTOBER

09/16- 09/30 = 10/10 PAYCHECK

10/01- 10/15 = 10/25 PAYCHECK

NOVEMBER

10/16- 10/31 = 11/08 PAYCHECK

11/01- 11/15 = 11/22 PAYCHECK

DECEMBER

11/16- 11/30 = 12/10 PAYCHECK

12/01- 12/15 = 12/20 PAYCHECK

JANUARY

12/16- 12/31 = 01/10 PAYCHECK

01/01- 01/15 = 01/24 PAYCHECK

FEBRUARY

01/16- 01/31 = 02/10 PAYCHECK

02/01- 02/15 = 02/25 PAYCHECK

MARCH

02/16-02/28 = 03/07 PAYCHECK

03/01-03/15 = 03/25 PAYCHECK

APRIL

03/16-03/31 = 04/10 PAYCHECK

04/01-04/15 = 04/25 PAYCHECK

MAY

04/16-04/30 = 05/09 PAYCHECK

05/01-05/15 = 05/23 PAYCHECK

JUNE

05/16-05/31 = 06/10 PAYCHECK

06/01-06/15 = 06/25 PAYCHECK

JULY

06/16-06/30 = 07/10 PAYCHECK

07/01-07/15 = 07/25 PAYCHECK

AUGUST

07/16-07/31 = 08/08 PAYCHECK

08/01-08/15 = 08/25 PAYCHECK

Supplemental Pay 1st-15th:

Pay sheets must be submitted to payroll by the last day of the month.

Supplemental Pay 16th- 30th/31st:

Pay sheets must be submitted to payroll by the 15th of the following month or last business day prior, if the 15th falls on a weekend or holiday.

Pago suplementario del 1 al 15:

Las hojas de pago deben enviarse al departamento de payroll antes del último día del mes.

Pago suplementario del 16 al 30/31:

Las hojas de pago deben enviarse al departamento de payroll antes del día 15 del mes siguiente o el último día hábil anterior si el día 15 cae en un fin de semana o feriado.

Pay sheets received after the deadline will be processed on the next scheduled pay date.

Las hojas de pago recibidas después de la fecha límite se procesarán en la proxima fecha de pago programada.

For Questions or Concerns please call or email:
Si tiene preguntas o inquietudes, llame o envíe un correo electrónico:

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